



AMENDMENT-1 TO BY-LAWS OF ACOPAWC USA

The organization recognized the need to amend the by-laws concerning the terms of office for the President, Vice President, and Immediate Past President. As a result, a proposal to amend the by-laws of ACOPA West Coast, USA, was presented at the Executive Committee meeting held on October 27, 2015. Following proposal was unanimously approved by both the Executive Committee and the Board of Directors and were agreed to be presented for approval by the general membership at the Annual General Meeting scheduled for December 6, 2015.

Following Amendment to By-Laws of ACOPA, West-Coast USA was unanimously approved at the Annual General Meeting held on December 06, 2015 (Please refer Minutes of the 2015/16 Annual General Meeting of ACOPAWC, held at 8372 McFadden Av. Westminster CA 92683, on 12/06/2015) to be effective from year 2018.

AMMENDMENT 1 TO BY-LAWS OF ANANDA COLLEGE OLD BOYS' ASSOCIATION OF WEST COAST, USA

Following articles of by-laws of Ananda College Old Boy' Association of West Coast, USA, are amended as indicated below and will be effective from January 01, 2018:

ARTICLE 9: COMMITTEE OF OFFICERS

1. **Officers.** The officers of the corporation shall be a President, a Vice President who shall also be the President-Elect, an Immediate Past President, a Secretary, a Treasurer, an Assistant Secretary Sports, an Assistant Secretary Membership Development, and up to four Committee Members. Collectively these officers shall be referred to as the "Committee of Officers" or "Committee". The Board may approve, with the recommendation of a majority of Members assembled at an Annual General Meeting (AGM), additional Committee Members who will hold office only during the period the Committee elected at that Annual General Meeting hold office. President shall allocate responsibilities for such additional Committee Members.

The term of office of all Officers shall be one calendar year. However, effective AGM of calendar year 2017, the terms of office of President, Vice President/President-Elect and Immediate Past President shall be two calendar years.

2. **Election, Qualifications and Succession of Officers:** At the AGM, Members will elect, from among Members, subject to limitations in the next sub section, the Officers to form the Committee of Officers for next calendar year. A Member is eligible to hold these offices any number of years except that, from AGM of calendar year 2017, a



member elected President for a two-year term may not be elected Vice President/President-Elect for the next immediate two-year term.

From the AGM of calendar year 2017, the succession shall be as follows: The Vice President/President-Elect who held that office during calendar year 2017 shall become President for the next two calendar years (2017-2018 and 2018-2019). The President who held that office during calendar year 2017 shall become Immediate Past President for the next two calendar years (2017-2018 and 2018-2019). A new Vice President/President-Elect shall be elected (at the AGM end of 2017) and hold office for the next two calendar years (2017-2018 and 2018-2019). Thereafter, every two years, the President shall become Immediate Past President and Vice President/President-Elect shall become President, and a new Vice President/President-Elect shall be elected. To facilitate this process, no vice President will be elected at the AGM in calendar year 2016.

President, Vice President/President-Elect elected at any AGM or a Special Meeting to fill vacancies in the Committee, preferably should be Members who have held office previously as a director or officer in the corporation or a similar organization.

If the President becomes unable to serve out the entire two years of the term, Vice President/President-Elect shall become the interim President for the balance/remaining period of the President's term.

Unexpected vacancies in any position in the Committee of Officers may be filled, mutatis mutandis, at a Special Meeting.

3. **Responsibilities of Officers:**

President -- The President shall be the chief executive officer of the corporation and shall preside at all meetings of the corporation.

Vice President/President-Elect -- In the absence of the President, shall perform the duties of the President. The Vice President/President-Elect shall be the chief operating officer of the corporation.

Immediate Past President -- The Immediate Past President shall serve as an advisor to the Committee.

General Secretary -- The Secretary shall advise, coordinate and record the proceedings of the Committee and meetings of Members.

Treasurer -- The Treasurer shall maintain a record of finances of the corporation. He will provide quarterly statements of all the finances held locally and overseas by the corporation to the President and the Board of Directors. The treasurer



shall deposit or cause to be deposited all moneys and other valuables in the name and to the credit of the corporation with such depositories as may be designated by the Board of Directors. The Treasurer shall disburse or cause to be disbursed the funds of the corporation as may be directed by the Committee subject to approval of the Board. Treasurer will work directly with Chief Financial Officer of the Board on all financial matters.

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Secretary Sports – shall organize sports, social and recreation events for Members to participate. He will also work with other old boys' associations for corporation's participation in their sports, social and recreational events.

Secretary Membership Development – is responsible for maintaining Member rosters and membership development.

Assistant General Secretary – Will assist General Secretary in day-to-day affairs of the General Secretary.

Assistant Secretary Sport - Will assist General Secretary in day-to-day affairs of the Secretary of Sports.

Assistant Secretary of Member Development - Will assist General Secretary in day-to-day affairs of the Secretary Member Development.

Committee Members – will be assigned duties and responsibilities, as may be necessary, by the President in consultation with the Board.

I certify that this amendment was approved unanimously at the AGM held on December 06, 2015.

(Signature on file)

Lucky Rajasinghe

Corporate Secretary – ACOBAWC, USA

06 December 2015